

Program Planning Guide
Library Programs Certificate (C55310L0)

(No placement testing is required for this certificate program.)

Program Length: Variable

Career Pathway Options: Associate in Applied Science Degree in Library and Information Technology (Higher entrance standards required.)

Program Sites: Distance Education

Course requirements:		HOURS			Grade	Semester	Notes
		Class	Lab	Credit			
LIB 211	Library Program Development	3	0	3			
LIB 212	Library Services for Special Needs	3	0	3			
LIB 214	Library Services for Children	3	0	3			
WEB 110	Internet/Web Fundamentals	2	2	3			

Total Semester Hours Credit: 12

Course Descriptions:

LIB 211 Library Program Develop 3-0-3

This course covers the purpose of library programs and various methods used for program design, promotion, delivery, and evaluation. Topics include serving library communities through appropriate program activities such as storytelling, puppet shows, book clubs, lectures, reading aloud, workshops, special collections, and outreach. Upon completion, students should be able to prepare, promote, deliver, and evaluate appropriate library programs.

LIB 212 Lib. Services/Spec. Needs 3-0-3

This course covers basic information for serving library users with special needs. Emphasis is placed on ADA guidelines, the location and use of appropriate resources, and accessibility options. Upon completion, students should be able to access appropriate information about ADA guidelines, locate and use appropriate resources, and be aware of accessibility options.

LIB 214 Lib. Services/Children 3-0-3

This course covers the location, evaluation, acquisition, and presentation of children's materials in libraries. Emphasis is placed on locating, evaluating, acquiring, and presenting children's literature, video and audio materials, and web sites through programs, displays, talks, and instruction. Upon completion, students should be able to locate, evaluate, acquire, and present a wide range of children's materials to library users.

WEB 110 Internet/Web Fundamentals 2-2-3

This course introduces World Wide Web Consortium (W3C) standard markup language and services of the Internet. Topics include creating web pages, search engines, FTP, and other related topics. Upon completion, students should be able to deploy a hand-coded website created with mark-up language, and effectively use and understand the function of search engines.